

Student Name: \_\_\_\_\_

Period: \_\_\_\_\_

Date: \_\_\_\_\_

## CLASSIFY THE DESIGN PRINCIPLE

**Directions:** Select the design principle described in each item while referring to Figure 1 on the next page.

1. In Figure 1, the small graphics do not distract from the text. This is an example of which design principle?
  - a. Alignment
  - b. Balance
  - c. Contrast
  - d. Proximity/unity
  - e. Repetition/consistency
  - f. White space
2. In Figure 1, the body text is left justified. This is an example of which design principle?
  - a. Alignment
  - b. Balance
  - c. Contrast
  - d. Proximity/unity
  - e. Repetition/consistency
  - f. White space
3. In Figure 1, blank space is used to break up the text boxes between each section. This is an example of which design principle?
  - a. Alignment
  - b. Balance
  - c. Contrast
  - d. Proximity/unity
  - e. Repetition/consistency
  - f. White space
4. In Figure 1, the headings for each section are keyed in Georgia 14 pt font and the body is keyed Gill Sans MT 12 pt font. This is an example of which design principle?
  - a. Alignment
  - b. Balance
  - c. Contrast
  - d. Proximity/unity
  - e. Repetition/consistency
  - f. White space
5. In Figure 1, the graphics are placed close to the related text. This is an example of which design principle?
  - a. Alignment
  - b. Balance
  - c. Contrast
  - d. Proximity/unity
  - e. Repetition/consistency
  - f. White space
6. In Figure 1, the text boxes are highlighted with a light blue background. This is an example of which design principle?
  - a. Alignment
  - b. Balance
  - c. Contrast
  - d. Proximity/unity
  - e. Repetition/consistency
  - f. White space

### Course Description for Computer Applications I




This course is designed to help students master advanced skills in the areas of word processing, database management, spreadsheet, telecommunications, desktop publishing, and presentation applications. Emphasis is on data communications, Internet and e-mail, as well as issues pertaining to information systems, and information technologies careers. Communication skills and critical thinking are reinforced through software applications. Work-based learning strategies appropriate for this course are service learning, field trips, and job shadowing. Simulations, projects, teamwork, and FBLA leadership activities, meetings, conferences, and competitions provide opportunities for application of instructional competencies.

### Business and Information Technology Education Pathways

- Digital Communications Systems
- Business Management and Applications
- Foundations of Information Technology
- Principles of Business and Personal Finance 
- Business and Electronic Communications
- Business Law
- Small Business Entrepreneurship
- Computer Applications I
- Computer Applications II\*
- Computerized Accounting I
- Computerized Accounting II\*## 
- Computer Programming I
- Computer Programming II\*
- e-Commerce I 
- e-Commerce II\*## 
- Networking I
- Network Administration II-Linux\*##
- Network Administration II-Novell\*##
- Network Administration II-Microsoft\*##
- Business Advanced Studies\*

\* a Level II course

# This course is available for honors credit as per the decision of each LEA.

 Available online

### Prerequisite for Computer Applications I

Students should have keyboarding skill defined as a minimum of 35 words per minute with errors corrected. They should be able to format from rough draft copy an announcement, a memorandum, a personal business letter, and an unbound report. They should also exhibit proper keyboarding techniques. Students should have gained mastery of these skills in middle grades courses.



### Related Opportunities

- Future Business Leaders of America
- Apprenticeships
- Job Shadowing
- National Vocational Honor Society
- MOUS and IC3 Certifications